

## **CATHOLIC CHARITIES, DIOCESE OF NASHVILLE**

### **POSITION ANNOUNCEMENT**

#### State Refugee Health Coordinator

Catholic Charities, Diocese of Nashville is seeking candidates for the position of State Refugee Health Coordinator in the Tennessee Office for Refugees (TOR) department. This is a full-time position located at 2806 McGavock Pike, Nashville, TN 37214. Office hours are Monday through Friday, 8:00 a.m. until 4:30 p.m.

Primary function of this position is providing oversight of the refugee medical screening program, assisting in coordination of health care services for refugees across the state, development and provision of ongoing health education for refugees in Tennessee, identifying and developing strategic partnerships to advance refugee health, serve as liaison with federal and statewide partners on all health-related issues, analyze data to identify trends, gaps, and opportunities for improvement in refugee health in Tennessee, and coordinate with resettlement providers to promote refugee health.

#### Education/Experience

- Masters' degree in Public Health or related field preferred
- Experience working in the field of refugee resettlement preferred

#### Other Skills or Requirements

- Strong administrative and problem-solving skills
- Knowledge of or willingness to learn trauma-informed practices
- Ability to analyze data and apply results for the development of intervention strategies
- Extensive knowledge of the field of public health
- Knowledge of and sensitivity to differences in culture
- Effective interpersonal and other communication skills to build relationships and advocate for the health needs and concerns of the refugee community
- Strong attention to detail
- Working knowledge of clinical issues related to conditions commonly found in new refugee arrivals
- Proficient with Microsoft Office applications, scientific research, databases, and other systems
- Knowledge of confidentiality standards and ability to maintain protected and private health information
- Valid driver's license and ability to travel out of town as needed

Competitive salary based on experience and qualifications. Please email resume with cover letter to [lsaratora@cctenn.org](mailto:lsaratora@cctenn.org).

Catholic Charities, Diocese of Nashville is an equal opportunity employer. All applicants with disabilities will not be discriminated against because of their disability. EEO/VEVRAA prohibits discrimination of protected veterans under Section 503.